



**City and County of Swansea**

**Minutes of the Swansea Public Services Board -  
Partnership Group**

**Committee Room 3A, Guildhall, Swansea**

**Tuesday, 19 September 2017 at 12.30 pm**

**Present:**

Joanne Abbott-Davies, Mental Health Service  
Amanda Carr, Swansea Council for Voluntary Service  
Mark Child, Cabinet Member for Health & Wellbeing, Swansea Council  
Andrew Davies, ABMU LHB  
Craig Flannery, Mid & West Wales Fire & Rescue Service  
Penny Gruffydd, Swansea Council  
Sandra Husbands, Public Health Wales  
Anna Jones, University of Wales Trinity St. David's  
Martin Jones, South Wales Police  
Peter Jordan, Natural Resources Wales  
Clive Lloyd, Deputy Leader, Swansea Council  
Allison Lowe, Democratic Services Officer, Swansea Council  
Philip McDonnell, Swansea Environmental Forum  
Bonnie Navarra, South Wales Police & Crime Commissioners Office  
Hamish Osborn, Natural Resources Wales  
Joanne Portwood, Swansea Council  
Amy Richmond, Mid and West Wales Fire & Rescue Service  
Phil Roberts, Chief Executive, Swansea Council  
Mary Sherwood, Cabinet Member for Future Generations, Swansea Council  
Max Stokes, Natural Resources Wales  
Roger Thomas, Mid & West Wales Fire & Rescue Service

**Apologies for Absence**

Dyfed Alsop, Welsh Government  
June Burtonshaw, Cabinet Member for Future Generations, Swansea Council  
Raymond Ciborowski, Swansea University  
Jan Curtice, Mid & West Wales Fire Authority  
Dr Jane Davidson, University of Wales Trinity Saint David  
Hilary Dover, PSB Planning Group  
Eirian Evans, National Probation Service  
Martyn Evans, Natural Resources Wales  
Sian Harrop-Griffiths, ABMU LHB  
Mark Jones, Gower College Swansea  
Jennifer Raynor, Cabinet Member for Children, Education & Lifelong Learning,  
Swansea Council  
Chris Sivers, Swansea Council  
Rob Stewart, Leader, Swansea Council

**Andrew Davies (Vice Chair) Presided**

**11 Disclosures of Personal & Prejudicial Interest.**

No personal interests were declared.

**12 Public Question Time.**

The following questions were submitted via email by Dereck Roberts:

The Older People's Commissioner refers to the provision of public toilets and good public transport and their importance to older people (and more generally).

The City Deal does not include public transport development. How is public transport going to be improved in the Swansea Bay Area?

In previous responses the PSB acknowledged that access to Public Toilets was important. How is this being addressed in the City Centre re-development proposals and more generally?

Phil Roberts would provide a written response to Mr Roberts in his absence.

**13 Minutes of the PSB Core Group Meeting 17 August 2017.**

**Agreed** that the Minutes of the Swansea Public Services Board Core Group Meeting be approved as a correct record.

**14 Update on the Well Being Plan.**

Penny Gruffydd on behalf of Chris Sivers provided an update on the Local Wellbeing Plan.

She stated the progress undertaken to date in developing the draft Well-being objectives and outlined the next phase to be undertaken which would involve shaping and writing the Plan.

A discussion ensued around the following:

- The possibility of utilising the regional co-ordinator to co-ordinate the consultation process to avoid duplication;
- A discussion regarding the co-ordination of objectives with Neath / Port Talbot CBC & Bridgend CBC would be beneficial due to the possibility of regional working;
- The potential impact of the implementation of Universal Credit and the requirement for more joint working, focused on early intervention;
- Utilising the driver diagrams to map the various requirements to underpin each of the objectives.

**Actions:**

- 1) Partners to contact Objective Leads if they would like to be involved in the development of specific objectives;
- 2) Partners to provide information of networks / platforms which they host and through whom the PSB can engage during the Consultation process (by the end of September);
- 3) Penny Gruffydd to circulate the current list of Organisational Leads so people can add the key contacts into it (responses required by the end of the week).

**15 Presentation and Discussion: Well-Being: What Have Natural Resources Ever Done for Us?**

Hamish Osborn and Max Stokes, Natural Resources Wales provided a presentation entitled "What has nature ever done for us".

Following the presentation a discussion commenced on how each organisation could embed nature in terms of green space and trees into its (plans/objectives?) in order to make Swansea a better place to work and live in order to promote improved health and wellbeing.

The comments made would be fed into a task force meeting led by Max Stokes, Objective Lead for 'Working with Nature'.

The Chair thanked the Officers for their informative presentation.

**16 Update on PSB Priorities. (Verbal)**

The sponsors provided a verbal update on the PSB Priority Projects.

**Ageing Well**

Roger Thomas, on behalf of Chris Sivers reported that:

Ageing Well had been agreed as one of the 4 objectives set out in Swansea's Wellbeing Plan.

UK Day for Older People Event was due to take place on 19<sup>th</sup> October 2017 in Swansea Grand, this would be used as an engagement opportunity to help shape the Ageing Well Plan and Swansea's Wellbeing Plan.

This event will be followed up by a more focused partnership workshop in November, to set out the next phase of the Ageing Well Plan.

An Ageing Well engagement plan, setting out a proposed structure for engaging a broad range of older people has been drafted and is being consulted on with groups across Swansea.

Both ABMU and Swansea Council are working towards a rights based approach for older people, ABMU hope to launch their Older Person's Charter in December 2017,

whilst Swansea Council was working with Swansea University to draft a plan an implementation plan.

### Dementia Friendly Swansea

All Local PSB core members had achieved the BSI standard and were officially recognised by the Alzheimer's Society as working towards being Dementia Friendly.

As all organisations had different footprints it's difficult to be precise, but we estimate that around 7500 public sector staff in Swansea are Dementia Friends including over 1200 front facing Council staff.

### Making Every Contact Count

Three task and finish groups have been established to focus on Training Development, Evaluation and Pilot and Promotion and Publicity. They met for the first time in September and hope to have outline proposals drafted by late November.

The success of the project relies on the commitment of all partners to adopt this approach and train up appropriate staff to promote the key messages, to ensure expectations are clear a Consensus Statement is being drafted and will be discussed at the next Ageing Well Steering group meeting.

### Expansion of Local Area Coordination

We are currently recruiting for five Local Area Coordinators, four have been publically advertised and one post is to be recruited from Mid and West Wales Fire Service through a secondment.

## **Domestic Abuse**

Jo Portwood provided an update on behalf of Chris Sivers:

### Key 3 Project Update

- Multi-agency Project Steering Group has been established and is actively progressing the project
- A draft referral process has been developed, following the same value steps as the Domestic Abuse Hub – 1. Understand the issue, 2. Understand the options and solutions, 3. Do the work, 4. Review the work.
- In the model, one agency will lead on providing support for the individual, and 'broker' in support from others as appropriate
- The purpose is to streamline support and ensure that people who need support get access to it at an earlier stage, and to reduce potential harm.
- Data Sharing (WASPI) has been developed and is in the process of being agreed.
- Progress is as anticipated now that we have the worker in post.

### **Good Start in Life**

Andrew Davies reported that a large part of the work for the Best Start Campaign had been around the Swansea Jack cartoon family and helping families access the services around the campaign including GP's and pharmacies. In the future the focus would be on first 1000 days. An event was scheduled for 27 November – further information would be circulated.

The Jig-so project was going from strength to strength and receiving National profile.

The ABMU would be funding a Penderi Early Years worker.

### **City Centre / Economic Development**

Phil Roberts reported that planning had been secured for the City Deal project which included the Arena, Hotel, public realm. The procurement notice for the Hotel had received a good response. Phase 1 would commence in Autumn 2018.

A report would be going to Cabinet in the near future in relation to the re-development of Castle Gardens.

Kingsway works and public realms work were planned prior to and following Christmas.

### **City Centre Wellness Centre**

Phil Roberts reported that funding for the feasibility study had been secured by Welsh Government with a recommendation to look carefully at the City Centre site. The Health Board would consider the report in due course.

## **17 For Information Reports:**

### **Agreed:**

1. Minutes of the PSB Partnership Group held on 18 July 2017.
2. Letter to PSB Chairs – Assessment of Local Well-being: Older People's Commissioner for Wales Overview.

## **18 Any Other Business.**

**Action** – The need to ensure that the description of the act is included on all future PSB agendas as suggested in the Partnership Group meeting held on 18 July 2017 by Jane Davidson was reiterated.

The meeting ended at 2.24 pm

**Chair**